

RENEWAL – FREQUENTLY ASKED QUESTIONS

? **Should I renew as non-active in 2019 if I am not planning to work the full year?**

Registering as a non-active member could be an option for you, however there are a few things to keep in mind when making your decision:

- a. If you plan to return to active practice at some point in 2019, you must ensure you meet the requirements of licensure (e.g., continuing education and insurance; and for a direct client care register, proof of 400 hours in a patient care setting in the previous two years as well as current First Aid & CPR certification)
- b. Upon applying to reinstate your active license at some point in 2019, the fee will be the difference between the full license fee and the non-active fee you already paid.
 - i. If your return date is after June 30th, the license fee is prorated to 60%
- c. In the event you let your license lapse and do not renew at all until your return to work in 2019, there will be additional application requirements and you would also be subject to the late renewal fee as per Regulation 7.2(2) [\[LINK\]](#)

? **Does being a preceptor for a student qualify for any self-assigned CE credits?**

Acting as a preceptor for a student does not in itself confer continuing education units (CEU). If, for example, you and your student encounter a clinical scenario unfamiliar to you during the rotation whereby the student takes responsibility for working up the patient but it takes you 3 hours of research to ensure that the student's care plan is appropriate, then you might assign 3 CEUs to this activity. Learning as a result of being a preceptor should be assigned and documented as per any learning activity.

(NBCP Resource: [Self-assignment of CE Guidelines \[LINK\]](#))

? **Can I ask my assistant to complete my online renewal for me?**

Delegating the completion of your annual renewal application to another individual is concerning. It is more than an administrative task—the application contains professional declarations that you must attest to in order to be granted license renewal. The expectation is that every member shall complete their own renewal.

(NBCP Resource: [Regulations of the NB College of Pharmacists, Section 16.2 Annual Renewal \[LINK\]](#))



I just received my license this year (or will receive my license). Do I have to complete the 15 CE units?

Pharmacists (2018 graduates) – If you graduated in 2018 and are already licensed or will be licensed in 2018, you are deemed to have met the CE requirement* for this renewal period.

Pharmacy Technicians – If the Structured Practical Training (SPE) or the Pharmacy Technician Assessment (PTA) was started after November 1, 2017, you are deemed to have met the CE requirement* for this renewal period. You may also self-assign a bridging program module that was started after November 1, 2017.

*If you have not spent at least 15 hours completing your internship manual between November 1st, 2017 and November 30, 2018 then you must complete additional CE units to meet the requirement of renewal.

CE activities completed between November 1, 2017 & November 30, 2018* (13 months) are eligible for the 2019 renewal year.



If I am on the conditional register, do I need to renew?

If you are on an active register (Active Pharmacist or Active Pharmacy Technician) but have restrictions on your file, you must complete the annual renewal application if you intend to practice in 2019.

If you are on a conditional register (e.g., student with an extension), you are not required to complete the renewal application. Your registration is valid according to what is published on the certificate that was issued to you by the College.